

The Hazardous Air Pollutant Reporting forms have been revised and are available online at <http://www.maine.gov/dep/air/emissions/haps-rptng.htm>

The following are instructions for using them:

The FACILITY IDENTIFICATION FORM is self explanatory. Here are some of the highlights:

IF YOU ARE AN i-STEPS FACILITY: The NEDSID is the three digits of the county code appended with the 5 digits of the plant ID. If County Code = 001 and Facility ID = 00001, then NEDSID = 00100001.


IF YOU ARE NOT AN i-STEPS FACILITY:

- 1.) If you filed HAP emissions with the state for a previous year, the NEDSID can be found on that form
- 2.) If you have never filed HAP emissions with the state, please call Richard T. Greves @ 207-287-7030

SIC and NAICS codes can be found at the following web-site, <http://www.epa.gov/ttn/chief/codes/naics02toxic87.pdf>.

The HAP EMISSIONS REPORTING FORM has changed considerably from previous years. It is no longer necessary to provide us with one sheet per pollutant. Multiple pollutants can be reported on each sheet. Copy the NEDSID and FACILITY NAME from the FACILITY IDENTIFICATION FORM that you just completed.

Now determine (from Appendix A) whether any of the pollutants that are emitted by your facility are emitted above the associated threshold levels. They are entered into the table. For example, if you facility emits BENZENE as both a combustion by-product and a process emission, it would be entered twice, once for process level emissions and once for combustion emissions:

 Hazardous Air Pollutant (HAP) Reporting Form

NEDSID: FACILITY: PAGE OF

CAS #	POLLUTANT NAME	COMBUSTION (Y/N)	FUGITIVE EMISSIONS (tons)	STACK EMISSIONS (tons)	POTW DISCHARGES (tons)	ESTIMATE BASIS OF	USED ANNUALLY (tons)	POLL. CONTROL DEVICES (Y/N)
71432	Benzene	Y	0	2.5	0	1	1,000,000*	Yes
71432	Benzene	N	1100	390	10	2	1500	No

- * The amount used for combustion is the amount of fuel throughput. Therefore this number will be the same for all combustion related emissions

The BASIS OF ESTIMATE codes are as follows:

- 1**-Source Test/Stack Test/Monitoring;
- 2**-Material Balance/Mass Balance;
- 3**-Calculated Using an AP-42 Emission Factor;
- 4**-Best Guess;
- 5**-Calculated Using Another Emission Factor (NCASI, etc.)

Finally, tell us whether there are any POLLUTION CONTROL DEVICES at the facility.

If you have any questions please feel free to call Richard T. Greves @ 207-287-7030